

## **MISSION STATEMENT**

### **AD HOC COMMITTEE TO PREPARE 5 YEAR STRATEGIC TECHNOLOGY PLAN**

#### **AUTHORITY:**

In the Rossmoor General Plan, 2024 Action TEC-1.6 states: "Consider establishing a qualified resident technology committee to advise the GRF Board on innovative issues."

#### **MEMBERSHIP:**

The Ad Hoc Committee shall consist of seven non-GRF Board members and one GRF non-voting Board member. All shall be approved by the GRF Board.

Applicants will be solicited via the Rossmoor News, screened, and recommended by the GRF Board President, in consultation with the other Board officers, for appointment to the Ad Hoc Committee.

Applicants for the Committee will be chosen for their interest, past experience and willingness to commit the time needed to complete the work within eighteen months.

Applicants shall submit a letter of interest and resume to the Golden Rain Foundation Assistant Secretary on or before June 23, 2017.

#### **ORGANIZATION:**

The GRF Board President shall designate one of the Committee members as Chairperson to serve during the duration of the Committee.

The frequency, dates, time, and location of the Committee meetings shall be established by consensus of the Committee.

The Committee, from among its members, shall elect its own Vice Chairperson, and any other officers necessary. The Committee may appoint subcommittees, as necessary.

The Committee shall follow Policy 201.4 regarding open committee meetings, and provide a Residents' Forum in which residents may address concerns to the Committee.

Robert's Rules of Order shall govern all Committee proceedings.

### **PURPOSES AND RESPONSIBILITIES:**

The Committee will be advisory to the Golden Rain Foundation Board and proceed with its efforts as follows:

It shall be the purpose of this Committee to create a technology plan that anticipates GRF's technology needs for the next 5 years. It is expected that the plan will emphasize an integrated, systematic approach for identifying, prioritizing, implementing, and maintaining technology in order to enable GRF to:

- Improve existing services.
- Provide new services that are expected to be needed in the future.
- Improve the effectiveness and cost-efficiency of maintaining GRF's physical properties.

The technology plan will evaluate the estimated cost and benefit of its recommendations to ensure that the proposed technology is reasonable and affordable; and that the relative merits and disadvantages of each recommendation will be identified.

The Committee shall begin work upon designation of its members.

The Committee shall report out its recommendations to the GRF Board on or before the GRF Board's December 2018 meeting.

Upon reporting its recommendations, unless its term of service is extended by the Board, the Committee shall have completed its work and will be disbanded.

### **ADMINISTRATION:**

The Committee will receive GRF staff support from the Executive Services Department.

The Committee will have no budget nor the authority to incur costs on behalf of its mission nor in the name of the GRF.

APPROVED BY THE GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS  
ON MAY 25, 2017.