

# A G E N D A

## AD HOC TECHNOLOGY COMMITTEE

REGULAR MEETING  
MONDAY, JULY 30, 2018, AT 9:00 AM  
BOARD ROOM – GATEWAY COMPLEX

1. MEETING CALLED TO ORDER: Frederick J. Kern, Chairman
2. ROLL CALL: Kern, England, Temple, Slee, Swisher, Vereeke, Wehrich, and Kelso, ex-officio member
3. APPROVAL OF REPORT: Regular meeting of July 16, 2018 (Attachment)
4. RESIDENTS' FORUM
5. CHAIRMAN'S REPORT
  - a) Special Presentation of Jenark Processes: (Chris Preminger, Business Operations Manager)
6. UNFINISHED BUSINESS
  - a) CAM/PM Technology Project Description, 2<sup>nd</sup> Reading (Ms. England and Ms. Temple)
7. NEW BUSINESS
  - a) Discussion of "Web Developer" position submitted by Carl W. Brown, Director, GRF, at the July 16 meeting.
  - b) Adopt a brief summary format of Technology Project Descriptions for the Board Report.
8. ADJOURNMENT
9. NEXT MEETING: The next regular meeting will be held on Wednesday, August 15, 2018, at 9:00 a.m. in the Board Room at Gateway Complex.

FJK/dr

cc: GRF Board

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## AD HOC TECHNOLOGY COMMITTEE REPORT

REGULAR MEETING  
MONDAY, JULY 16, 2018, AT 9:00 A.M.

A regular meeting of the Ad Hoc Technology Committee was convened by the Chairman, Frederick J. Kern, at 9:00 a.m. on Monday, July 16, 2018, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Mary A. England, Vice Chair, Della C. Temple, Secretary, Vicki Swisher, David, Vereeke, Heinz Wehrich, and Robert D. Kelso, ex-officio member and GRF Board representative. Christopher J. Slee was absent. Also attending were Kenneth Anderson and Carl W. Brown, Directors, GRF. Attendance

The report of the Committee's regular meeting of June 18, 2018, was approved as written. Report Approved

Mr. Wehrich and Mr. Vereeke presented an update to the Transportation report. Discussion followed. The report was accepted as presented. Mr. Wehrich and Mr. Vereeke were encouraged to continue pursuing all funding options and coordinate with Mr. Kelso and Mr. O'Keefe. Mr. Kelso will meet with Mr. O'Keefe to set up a periodic liaison with the Committee representatives to insure single points of contact. Project Reports

The Chairman led a discussion on how to proceed with the next phase of work, which is writing the report to the Board. Discussion followed. The Committee decided to categorize the 25 TPD's into 5 Initiatives: GRF Infrastructure, IT Infrastructure, Transportation, Core IT Software, and Services Software. Report Design Discussion

Ms. Swisher proposed that the Committee look at each of the proposed projects and do an analysis on them, with the objective of deciding which projects should be endorsed by the full Committee, to move forward. It was agreed by the Committee that this should be the primary subject at its August 15 meeting. Upcoming Meeting Dates

The Committee reviewed various options for evaluating the different projects and selected the following Criteria:

1. Time to Implement
2. Priority
3. Benefits (Economic, Lifestyle and Operational Efficiencies)
4. Costs (Implementation and Ongoing)
5. Dependencies

The Committee discussed upcoming meeting dates. An agreement was reached to meet on July 30, August 15, and August 29.

Ms. Swisher and Mr. Vereeke will arrange a live video feed of the presentations to be available for Ms. Temple on the July 30 meeting.

There being no further business, the meeting was adjourned at 11:20 a.m.

Adjourn-  
ment/  
Next Mtg  
7/30/18

The next regular meeting of the Ad Hoc Technology Committee will be held on Monday, July 30, 2018, at 9:00 a.m. in the Board Room at Gateway Complex.

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Frederick J. Kern, Chairman  
Ad Hoc Technology Committee

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FJK/dr

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