

## AD HOC TECHNOLOGY COMMITTEE REPORT

REGULAR MEETING  
MONDAY, SEPTEMBER 17, 2018, AT 9:00 A.M.

A regular meeting of the Ad Hoc Technology Committee was convened by the Chairman, Frederick J. Kern, at 9:00 a.m. on Monday, September 17, 2018, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Mary A. England, Vice Chair, Della C. Temple, Secretary, Vicki Swisher, David Vereeke, and Heinz Weihrich. Christopher J. Slee and Robert D. Kelso, ex-officio member and GRF Board representative, were absent. Also attending were Kenneth Anderson and Carl W. Brown, Directors, GRF; Timothy O'Keefe, CEO; and Jeffrey P. Matheson, Director of Resident Services. Attendance

Carl Brown suggested that the final Board report begin with a statement that paints the picture of the technology future we envision for Rossmoor, followed by each of the specific recommendations. This approach will allow the Board to keep the larger vision in focus. Residents' Forum

The report of the Committee's regular meeting of September 10, 2018, was approved as written. Report Approved

Ms. Temple presented a draft of the final Board Report for Committee review. For today's discussion the Committee was asked to review the outline and come to consensus on the project groupings. Discussion followed. The following additions and modifications to the categories were suggested: Review Draft Board Report

- The heading High Priority be changed to Highly Recommended.
- Solar Systems for Common Areas be moved to Recommended.
- The categories Online Future Background and Online Future Decision Point be combined and retitled Potential Future IT Paths.
- The project report EFT not be recommended at this time.
- The project report Smart News not be recommended at this time.
- The project reports Online Event Management and Decision Support Software be broadened to include information on alternative approaches to achieve the same result.
- The project report Website Redesign's name be changed to more clearly define the interactive online nature of this resident/member service.
- A new TPD will be presented at the October 1<sup>st</sup> meeting, sponsored by Ms. England, Mr. Vereeke and Mr. Kern titled Modern Jenark Future.
- The category Recommended Online Future be extensively reworked to explain three distinct paths forward: Upgrading Jenark, New CAM/Resident services software, and Modern Online Infrastructure.

The discussion moved to how to review and suggest edits to the draft report. Ms. Temple suggested that small groups form to review each section of the report and report out their recommendations at the next series of Committee meetings. Timeline

October 1st (Intro, Already Funded, Parking Lot) Ms. Temple and Mr. Kern  
October 15th (Highly Recommended) Ms. England and Ms. Swisher  
November 5 (Recommended) Ms. Temple and Mr. Vereeke  
November 19 (Online Future) TBD

Discussion moved to whether the existing PSC needs modification. Discussion centered on whether or not to include the scoring column in a future revision to the PSC form. Ms. England and Ms. Swisher will demonstrate how to score each of the projects in the Highly Recommended section of the report at the October 15th meeting. Additional suggestions include adding a recommendation section and whether there's redundancy in the current format. Ms. England and Ms. Swisher will also address those issues at the same time. Criteria Scoring

There being no further business, the meeting was adjourned at 11:10 a.m.

Adjournment

The next regular meeting of the Ad Hoc Technology Committee will be held on Monday, October 1, 2018, at 9:00 a.m. in Multi-Purpose Room #3 at Gateway Complex. Next Mtg 10/1/18

  
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Frederick J. Kern, Chairman  
Ad Hoc Technology Committee