

# A G E N D A

## PLANNING COMMITTEE

REGULAR MEETING  
TUESDAY, JUNE 14, 2018, AT 10:00 A.M.  
BOARD ROOM -- GATEWAY COMPLEX

1. MEETING CALLED TO ORDER: Leslie Birdsall, Chairman
2. ROLL CALL: Birdsall, Anderson, Brown, and Neff
3. APPROVAL OF REPORT: Regular meeting of May 8, 2018 (Attachment)
4. RESIDENTS' FORUM
5. CHAIRMAN'S REPORT
6. UNFINISHED BUSINESS
7. NEW BUSINESS
  - a) Review scheduling for the Board approved vehicular and pedestrian safety projects. (Attachment)
  - b) Approve weighting for determining the priority of future major capital projects. (Attachment)
  - c) Discuss the process for determining the list of major capital projects.
8. ADJOURNMENT
9. NEXT MEETING: Thursday, July 18, 2018, at 10:00 a.m. in the Fairway Room at Creekside Complex

TO

cc: GRF Board

## PLANNING COMMITTEE REPORT

REGULAR MEETING  
TUESDAY, MAY 8, 2018, AT 1:00 P.M.

A regular meeting of the Planning Committee was convened by the Chairman, Leslie Birdsall, at 1:00 p.m. on Tuesday, May 8, 2018, in Multi-Purpose Room #3 at Gateway Complex.

Present, in addition to the Chairman, were Carl W. Brown, Melvin C. Fredlund, and Mary K. Neff. Also attending were Geraldine Pyle, President, GRF; Timothy O'Keefe, CEO; Dennis Bell, Public Safety Manager; and two residents. Attendance

The Planning Committee's report of its meeting held on April 5, 2018, was approved with one correction. Report Approved

A discussion was held regarding the summary report on agenda packet page 6a-1 to consider options and recommendations for one network improvement and improvements to various crosswalks that were identified in the TJKM Vehicle and Pedestrian Safety Study. The Committee agreed to table the discussion regarding the addition of a golf cart lane on the south side of Stanley Dollar from the Event Center east to Rossmoor Parkway. After further discussion, the Committee agreed to move forward with the recommended removal of one parking space on Stanley Dollar near the Event Center to improve sight distance for golf cart crossings. Removal of One Parking Space on Stanley Dollar Near Event Center

During the Residents' Forum, Carol Zischke expressed her concerns regarding safety and oncoming traffic speeds when she enters Tice Creek Drive from Fairlawn Court. She suggested a crosswalk with in-road lighting as a possible solution. The Chairman addressed Ms. Zischke and shared that the Committee is working to address traffic and pedestrian safety concerns as well as crosswalks within Rossmoor. The Chairman then thanked Ms. Zischke for sharing her suggestion and her concerns with the Committee. Residents' Forum

The Committee then continued with Unfinished Business and reviewed pages 6a-4 thru 6a-6 of the agenda packet, specifically Attachment #2, Crosswalk Inventory Spreadsheet. During discussion, Mr. Bell answered questions from the Committee. Crosswalk Inventory Spreadsheet

The Committee then reviewed page 6b-1 of the agenda packet, specifically Attachment #1, Priority Setting Criteria, and Attachment #2, Project Criteria Template, of the summary report, which asks for the Committee to approve criteria and weighting for determining the priority of future major capital projects. Discussion followed. Review of Agenda Packet Page 6b-1

The Committee agreed unanimously to present to the GRF Board, for its input and approval, a list of priority setting criteria. Priority Setting Criteria

There being no further business to come before the Committee, the meeting was adjourned at 3:13 p.m. Adjournment

The next regular meeting of the Planning Committee will be held on Thursday, June 14, 2018, at 10:00 a.m. in the Board Room at Gateway Complex. Next Mtg. 6/14/18

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Leslie Birdsall, Chairman  
Planning Committee

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Meeting Date: June 14, 2018

**SUMMARY REPORT  
GOLDEN RAIN FOUNDATION PLANNING COMMITTEE**

**REPORT PREPARED BY:**

Tim O'Keefe, CEO  
Dennis Bell, Public Safety Manager

**REQUESTED ACTION/RECOMMENDATION:**

Review scheduling for the Board approved vehicular and pedestrian safety projects.

**BACKGROUND:**

At the May 31, 2018, Board meeting, the Board approved the vehicular and pedestrian safety improvements listed below and as recommended by the Planning Committee.

ID	NAME		ID	NAME
S-2	Rossmoor Pkwy & Golden Rain Road		S-5	Tice Creek Drive and Oakmont Drive
S-3	Golden Rain Road & Gateway Clubhouse driveway		S-16	Lower Golden Rain and Pine Knoll.
S-4	Tice Creek Drive & Golden Rain Road		N/A	Add a red curb on Stanley Dollar Drive

Staff spoke to the contractors about their availability to complete these projects. Silicon Valley Paving will begin work in mid to late July. DC Electric will begin work in late July to early August. It is best to let the contractors prioritize the order of the work as this will allow for the most efficient completion schedule.

The red curb extension on Stanley Dollar Drive was completed on Friday, June 1, 2018. Staff reviewed Director Roath's suggestion to realign the existing parking spaces and add one parking space. Staff determined that there was not sufficient room to add a parking space on Stanley Dollar Drive by shortening the size of the remaining spaces.

**ALTERNATIVES AND OPTIONS:**

N/A

**SUBSEQUENT ACTIONS:**

Staff will manage these projects and will report back to the Planning Committee as the projects are completed.

**FINANCIAL IMPACT:**

N/A

**ATTACHMENTS:**

None

Meeting Date: June 14, 2018

**SUMMARY REPORT  
GOLDEN RAIN FOUNDATION PLANNING COMMITTEE**

**REPORT PREPARED BY:**

Tim O'Keefe, CEO

**REQUESTED ACTION/RECOMMENDATION:**

Approve weighting for determining the priority of future major capital projects.

**BACKGROUND:**

The Committee has previously reviewed and discussed the criteria for determining the priority of future major projects. The criteria list was approved by the Board of Directors at the May 31, 2018, meeting and is attached.

After studying how the criteria would be used to actually score a project, I have taken the liberty to group the criteria into 2 sections. The first section answers the question "why" we should do a project. It is intended that the person scoring would select only 1 of the top 5 items to score. The second section groups the "evaluation" criteria. It is intended that each of the remaining 8 items would receive a score.

The next step in the process is to determine whether a "weighting" should be assigned to the criteria prior to using the criteria to score a project. An assigned weighting would be appropriate if the Committee feels that the respective criteria have different magnitudes of importance relative to each other. For example, is it more important to you that we *Desire* to have a project than have the project generate a *Return on Investment*? In another example, should a proposed project that exists purely to *enhance* an amenity (i.e. adding a spa to the Hillside pool) have a higher weighting than a proposed project that *preserves* an amenity (i.e. repairing dry rot in a clubhouse)?

In other words, do these two criteria carry equal weight or value to you or is one more important than the other?

Following this item, the Committee will want to discuss how it wants to compile the list of projects to score.

**ATTACHMENTS:**

Priority Setting Criteria – 2

<b>CRITERIA</b>	Project:
<b>Financial Impact</b>	N/A
<b>Operational Efficiencies</b>	N/A
<b>Dependencies</b>	N/A
<b>Subsequent Actions</b>	Once the weighting is finalized, the Committee will want to create the universe of projects from which to consider for future prioritization.
<b>Alternatives/Options</b>	The Committee can decide that all criteria carry the same weighting.
<b>Time-Frame</b>	N/A
<b>Advantages/Benefits</b>	Creating a standardized and uniform criteria, weighting and template should help the Committee efficiently prioritize the future capital projects
<b>Disadvantages/Risks</b>	N/A

PRIORITY SETTING CRITERIA

	Weighting	Criteria
<i>why (select one)</i>		Amenity Enhancement
		Asset Replacement
		Asset Preservation
		Regulatory Compliance
		Safety
<i>evaluate</i>		Financial Impact: Value vs. Cost
		Return on Investment
		Number of Residents Receiving Benefit
		Availability of Resources: People, Capital, Equipment, etc.
		Benefits/Advantages vs. Risks/Disadvantages
		Cost of Timing
		Dependencies
		Need vs. Desires