

MINUTES OF WALNUT CREEK MUTUAL NO.  
TWENTY-TWO  
ORGANIZATIONAL MEETING  
FRIDAY, JUNE 22, 2018, FOLLOWING ANNUAL MEETING  
CLUB 22, 4033 TERRA GRANADA DRIVE

**Call to Order**

The Organizational Meeting of Walnut Creek Mutual No. Twenty-Two was called to order on June 22, 2018, at 2:42 p.m. by President Mike Kiefer, in Club 22 at 4033 Terra Granada Drive, Walnut Creek, CA

**Roll Call**

Board Present	Mike Keifer, President Nazli Monahan, Vice President Maureen Lawson, Secretary-Treasurer
Guests Present	Rick West, Building Manager Rebecca Pollon, Landscape Manager Kelly Mattison, Board Services Coordinator
Guest Absent	Paul Donner, Director of Mutual Operations

**ELECT OFFICER POSITIONS**

A motion was made to approve the following officer positions for 1 year:

President – Mike Kiefer

Vice President – Nazli Monahan

Secretary/Treasurer – Maureen Lawson

**Moved, Seconded, Carried 3-0**

**APPOINTMENT OF ASSISTANT TREASURER RICK CHAKOFF**

It was moved, seconded, and passed to appoint Rick Chakoff as Assistant Treasurer of Mutual No. Twenty-Two.

**Moved, Seconded, Carried 3-0**

**APPOINTMENT OF ASSISTANT SECRETARY KELLY  
MATTISON**

It was moved, seconded, and passed to appoint Kelly Mattison as Assistant Secretary of Mutual No. Twenty -Two.

**APPOINTMENT OF COMMITTEE MEMBERS**

This item was tabled until it becomes necessary.

**ADJOURNMENT**

The organizational meeting adjourned at 2:53 p.m.

Respectfully submitted,  
Kelly Mattison  
Assistant Secretary  
Mutual 22