

# THIRD WALNUT CREEK MUTUAL

ORGANIZATIONAL MEETING MINUTES OF THE BOARD  
TUESDAY, JUNE 11, 2019 AT 10:30 AM  
FIRESIDE ROOM - GATEWAY  
1001 GOLDEN RAIN ROAD, WALNUT CREEK, CA 94595

## **Call to Order**

The meeting was called to order at 10:27 a.m.

## **Roll Call**

### **Directors Present:**

Gery Yearout, Director District XI	Nan Warren, Director District XIV
Arlyss Rothman, Director District IX	Kay Barthold, Director District XIII
James McFarland, Director District III	Matt Kaplan, Director District V
Toby Dicker, Director District VIII	Vacant, Director District VII
Chuck Decker, Director District X	Marilyn Mason, Director District XV

### **Directors Excused:**

Ron Mucovich, Director District IV

**Also Present:** Mutual Operations staff was represented by Kelly Maki, Board Services Coordinator.

## **Appointment of Chairperson Pro Tem**

Board Services Coordinator Kelly Maki was appointed Chairperson pro tem for this organizational meeting.

## **Election of Officers**

A motion was made to appoint Arlyss Rothman as President for one year.

**Moved, Seconded, Carried 9-0**

A motion was made to appoint Gery Yearout as Vice President for one year.

**Moved, Second, Carried 9-0**

A motion was made to appoint Marilyn Mason as Secretary for one year.

**Moved, Seconded, Carried 9-0**

A motion was made to appoint Matt Kaplan as Treasurer for one year.

**Moved, Seconded, Carried 8-0-1 abstention, Dicker**

### **Officers for 2019-2020:**

**President – Arlyss Rothman**  
**Vice President – Gery Yearout**  
**Secretary – Marilyn Mason**  
**Treasurer – Matt Kaplan**

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## **Appointment of Assistant Treasurer**

A motion was made to appoint Rick Chakoff as the Assistant Treasurer of Third Walnut Creek Mutual.

**Moved, Seconded, Carried 9-0**

## **Appointment of Assistant Secretary**

A motion was made to appoint Kelly Maki as the Assistant Secretary of Third Walnut Creek Mutual.

**Moved, Seconded, Carried 9-0**

## **Appointment of Committees**

- a. **Alterations:** A motion was made to appoint Jim McFarland as the Alterations Committee Chairperson.  
**Moved, Seconded, Carried 9-0**
- b. **Budget and Finance/Audit:** A motion was made to appoint Matt Kaplan as the Budget & Finance/Audit Committee Chairperson.  
**Moved, Seconded, Carried 9-0**
- c. **Building Maintenance:** A motion was made to appoint Kay Barthold as the Building Maintenance Committee Chairperson and Nan Warren as the Vice Chairperson.  
**Moved, Seconded, Carried 9-0**
- d. **Communications:** A motion was made to appoint Marilyn Mason as the Communications Committee Chairperson.  
**Moved, Seconded, Carried 9-0**
- e. **Emergency Preparedness:** A motion was made to appoint Arlyss Rothman as the Emergency Preparedness Committee Chairperson.  
**Moved, Seconded, Carried 9-0**
- f. **Governing Documents:** A motion was made to appoint Kay Barthold as the Governing Documents Committee Chairperson.  
**Moved, Seconded, Carried 9-0**
- g. **Landscape:** A motion was made to appoint Gery Yearout as the Landscape Committee Chairperson.  
**Moved, Seconded, Carried 9-0**

## **Adjournment**

The meeting adjourned at 10:58 a.m.

## **Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's organizational meeting.



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**Assistant Secretary  
Third Walnut Creek Mutual**