

WALNUT CREEK MUTUAL NO. FIFTY-NINE

SPECIAL MAINTENANCE MEETING MINUTES OF THE BOARD
TUESDAY, JUNE 12, 2018 AT 1:30PM
MOD LARGE CONFERENCE ROOM
800 ROCKVIEW, WALNUT CREEK, CA 94595

Call to Order

President Hargrove called the meeting to order at 1:34 p.m.

Roll Call

Directors Present: Mary Jane Hargrove, President
Jon Rantzman, Vice President
Linda Fletcher, Secretary
Victor Vigil, Treasurer

Directors Absent: Dave Peters, Director

Also Present: Rick West, Building Maintenance Manager

Residents' Forum

There were no residents in attendance.

Building Maintenance

Mary Jane requested the Helsing reserve funding update worksheets, for review and subsequent return to Helsing. MOD is still working on them.

Residents on Horseman's Canyon may arrange for top-coating of their exclusive use patios by calling the number posted in each building by A One Construction.

Relating to other current maintenance projects, Rick will:

- * Get estimates for coating on mailbox lobby floors in six buildings
- * Arrange for mosquito abatement, wasp abatement
- * Order 12 Storage Room keys for Jon to hold as replacements
(Nancy Bunch-contact)
- * Schedule dryer vent cleaning in September
- * Put 5961 AW boiler on a 2-year service contract
- * Get estimates for re-plastering the M59 pool
- * Continue to monitor ongoing core testing

Mary Jane and Vic questioned budget overages in the Reserve Fund as of April 30.

Rick will be away July 10-17, leaving Eric Howard as maintenance contact. Mary Jane and the board thanked Rick for his excellent service and assistance on walk-throughs and maintenance meetings this year.

Announcements

The next Regular meeting of the Board of Directors will be held on Tuesday, July 10, 2018 at

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1:30 p.m. in the Board Room at Gateway.

Adjournment

President Hargrove adjourned the meeting at 2:30 p.m.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

Linda Fletcher

Linda Fletcher - Secretary