

**ANNUAL MEETING OF THE MEMBERS  
FRIDAY, JUNE 21, 2019 AT 11:00 AM  
GATEWAY BOARD ROOM  
1001 GOLDEN RAIN ROAD, WALNUT CREEK, CA 94595**

**AGENDA**

- 1. Call to Order**
- 2. Introductions**
- 3. Certification of Notice of Meeting**
- 4. Election of Directors by Acclamation (2-Year Term)**
  - a. Walter Ted Todd
  - b. Mary Fielder
- 5. Approval of Minutes**
  - a. Annual Meeting Minutes from June 15, 2018
- 6. Members Forum**
- 7. Reports of Officers & Committees**

Landscape .....	Ms. Lew
Building Maintenance.....	Mr. West
Reserve Study/Helsing Report .....	Ms. Fielder
Budget and Finance .....	Ms. Fielder
Alterations.....	Mr. Todd
- 8. Announcements**

The next regular Board Meeting is scheduled for July 19, 2019 at 11am in the Gateway Board Room.
- 9. Adjournment to Organizational Meeting**

**ORGANIZATIONAL MEETING OF THE MEMBERS  
FRIDAY, JUNE 21, 2019  
DIRECTLY FOLLOWING ANNUAL MEETING  
GATEWAY BOARD ROOM  
1001 GOLDEN RAIN ROAD, WALNUT CREEK, CA 94595**

**AGENDA**

- 1. Call to Order**
  
- 2. Selection of Officer Positions**
  - President
  - Vice President
  - Secretary
  - Treasurer
  
- 3. Appointment of Assistant Treasurer**
  - Rick Chakoff
  
- 4. Appointment of Assistant Secretary**
  - Kelly Maki
  
- 5. Appointment of Committee Members & Chairman**
  - Landscape
  - Building Maintenance
  - Reserve Study/Helsing Report
  - Budget and Finance
  - Alterations
  
- 6. Adjournment**