

AGENDA

AQUATICS ADVISORY COMMITTEE

REGULAR MEETING
THURSDAY, AUGUST 8, 2019, AT 1:30 P.M.
BOARD ROOM – GATEWAY COMPLEX

1. MEETING CALLED TO ORDER: Brian Stack, Chairman
2. ROLL CALL: Stack, Meehan, Reynolds, Gorsuch, Koch, Prokop, Svoboda, and DiMaggio-Adams, ex-officio member
3. APPROVAL OF REPORT OF JULY 11, 2019 (Attachment)
4. RESIDENTS' FORUM

AAC will follow Rossmoor custom and limit comments to 3 minutes.
5. CHAIRMAN'S REPORT
6. SUB-COMMITTEE REPORTS
 - a. Publicity
7. CORRESPONDENCE AND ANNOUNCEMENTS
8. ATTENDANCE REPORTS
 - a. Attendance reports will be provided at the meeting.
 - b. Incident report summary will be provided at the meeting
9. UNFINISHED BUSINESS
 - a. Consider recommendation to the GRF Board regarding the initiation of a Swim Lesson program. (Attachment)
10. NEW BUSINESS
 - a. Consider modifying the annual meeting schedule to make meetings every other month on the second Thursday at 1:00 p.m. (Attachment)
 - b. Consider the formation of a joint subcommittee with the FCAC to meet every other month, as needed, on an ongoing basis. (Attachment)
11. ADJOURNMENT
12. NEXT MEETING: Thursday, September 12, 2019, at 1:30 p.m. in the Board Room at Gateway Complex

BKS/dr
cc: GRF Board

AQUATICS ADVISORY COMMITTEE REPORT

REGULAR MEETING
THURSDAY, JULY 11, 2019, AT 1:30 PM

A regular meeting of the Aquatics Advisory Committee (AAC) was called to order by the Chairman, Brian K. Stack, at 1:30 p.m. on Thursday, July 11, 2019, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Carol A. Meehan, Vice Chair, Dale O. Reynolds, Secretary, E.J. Koch, Dorothy Prokop, and Daryl A. Svoboda. Norman P. Gorsuch and Sue DiMaggio Adams, GRF Board representative and ex-officio member were excused. Also in attendance were Dale J. Harrington, Director, GRF; Timothy O'Keefe, CEO; and Jeffrey P. Matheson, Director of Resident Services.

Attendance

The report of the Committee's regular meeting held on June 13, 2019, was approved as written.

Report
Approved

A motion was made, seconded, and CARRIED UNANIMOUSLY to reelect Carol Meehan as Vice Chair of the Aquatics Advisory Committee.

Vice Chair
Reelected

A motion was made, seconded, and CARRIED UNANIMOUSLY to reelect Dale O. Reynolds as Secretary of the Aquatics Advisory Committee.

Secretary
Reelected

There were no Resident Forum speakers.

There was no Chairman's Report.

There were no Subcommittee Reports.

Mr. Matheson received an e-mail from Katie Zaffrann, the daughter-in law of residents Kannan and Gopalan. She came to Hillside Pool unaccompanied by a resident. She did have her father-in-law's ID card. She had an interaction with a lifeguard because the guard would not let her swim because of the Guest Policy. The AAC discussed this incident and agreed to revisit the Policy with the Fitness Center.

Correspon-
dence

Mr. Matheson reported that the pool numbers will be sent out in a separate e-mail.

Pool
Attendance
Reports/
Lifeguard
Update

Mr. Matheson brought the Committee up to date regarding lifeguard staffing. He said that there are 8-10 full-time lifeguards.

Ms. Meehan wanted Mr. O'Keefe to know that his efforts to improve the custodial work at the women's locker room worked. She said that it was 100% better.

Note of
Thanks to
Mr. O'Keefe/
Request for
New Pool
Covers for
Hillside

Discussion was held regarding the level of service relating to the preparation of the 2020 budget and the operating schedules for the pools. Mr. Matheson reported that the new pool covers were purchased for Dollar Pool and that new covers for Hillside Pool have been placed in the Capital Expenditure Budget to approve new covers for Hillside. This request was needed as the cost for the covers are in excess of \$5,000 and need to be approved by GRF.

A motion was made by Mr. Stack, seconded by Ms. Koch, and CARRIED UNANIMOUSLY to let the GRF Board know that the AAC supports the need to have the expense for the pool covers approved.

Recommendation to GRF Board to Replace Hillside Pool Covers/Adjournment

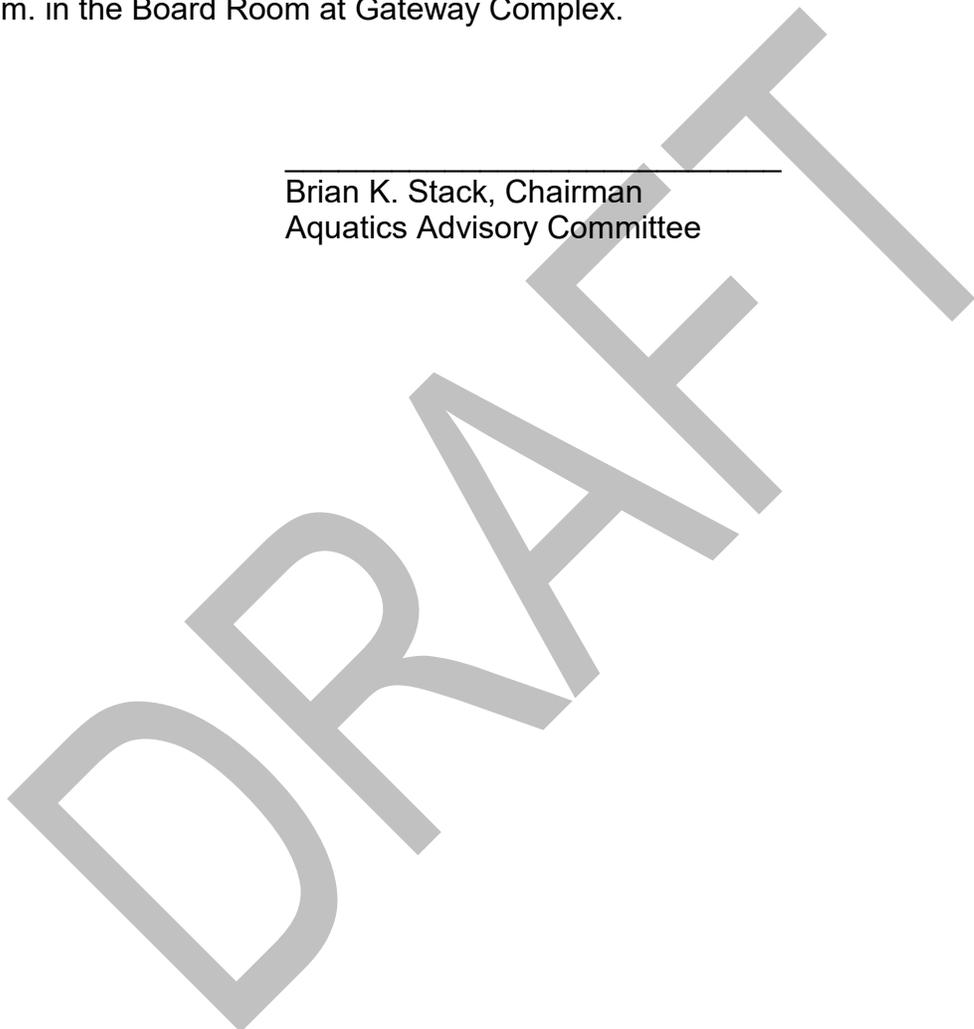
There being no further business to come before the Committee, the meeting was adjourned at 2:20 p.m.

The next regular meeting of the AAC will be held on Thursday, August 8, 2019, at 1:30 p.m. in the Board Room at Gateway Complex.

Next Mtg. 8/8/19

Brian K. Stack, Chairman
Aquatics Advisory Committee

DR/dr



Meeting Date: August 8, 2019

***SUMMARY REPORT
GOLDEN RAIN FOUNDATION
AQUATIC ADVISORY COMMITTEE***

REPORT PREPARED BY:

Jeff Matheson, Resident Services Director

REQUESTED ACTION/RECOMMENDATION:

Consider recommendation to the GRF Board regarding the initiation of a Swim Lesson program.

BACKGROUND:

During the July meeting, the Committee discussed the 2020 Operating Budget and levels of service. The one new program the Committee discussed was the initiation of a Swim Lesson program. Staff has surveyed private swim lesson providers in the region to determine cost and program outline. Based on the average cost for a private lesson, staff is recommending a 30-minute lesson be offered for \$35.00. This price is not only consistent with other providers, it matches the 30-minute personal training fee offered at the Tice Creek Fitness Center. Staff is also proposing the instructor be paid in the same manner as a Personal Trainer when conducting paid personal training. The lifeguard would be paid at a flat rate of \$20 for each 30-minute lesson.

Private swim lessons would be tailored to the specific needs and interests of each client. Lessons would only be taught by lifeguards that have achieved the proper certification from the American Red Cross. Lessons would need to fit staffing availability.

OPTIONS:

The Committee can recommend a different fee structure or lesson format.

ATTACHMENTS:

Draft memo to the Board

MEMORANDUM

Date: July 30, 2019
 To: Tim O'Keefe, CEO
 From: Jeff Matheson, Director of Resident Services
 Re: Recommendation from the AAC regarding Swim Lessons

The Aquatic Advisory Committee has discussed, over several meetings, the concept of GRF offering private swim lessons for residents. The lifeguard staff currently has two members that have taken the necessary course work and achieved certification from the American Red Cross as an instructor. There is one additional staff member scheduled to complete the course and certification this fall.

Each year there are several residents that request swim lessons. In the past the Master's Club has run a Swimming Saves Lives program with great participation from residents. The program requires many volunteers from the club and has proved to be difficult to run on a consistent basis. The proposed fee based private lessons will compliment any future Swimming Saves Lives programs.

The AAC is proposing a fee-based program that mirrors the 30 minute personal training program offered at the fitness center. The fee to participants would be \$35.00 for a 30 minute lesson. The Lifeguard completing the lesson would be a certified instructor and would be paid at a flat rate of \$20.00 for the half hour lesson. This is not in addition to their regular hourly rate. This would be a flat rate paid only when conducting the 30 minute lesson. Under this program GRF is earning \$35.00 and paying out \$20.00.

Lessons will only be offered when staffing levels are adequate to accommodate. Each lesson will be tailored to the individual needs and interests of the resident.

Estimated number of 30 minute lessons for the year is 96.	
Revenue:	
96 lessons x \$35.00/lesson	\$3,360.00
Expense:	
96 lessons x \$20.00 flat rate for Instructor	\$1,920.00
Net Revenue:	\$1,440.00

Meeting Date: August 8, 2019

***SUMMARY REPORT
GOLDEN RAIN FOUNDATION
AQUATIC ADVISORY COMMITTEE***

REPORT PREPARED BY:

Jeff Matheson, Resident Services Director

REQUESTED ACTION/RECOMMENDATION:

Consider modifying the annual meeting schedule to make meetings every other month on the second Thursday at 1:00 p.m.

BACKGROUND:

Staff has met with the Chair of the AAC and FCAC to discuss the meeting schedule and topics discussed by each Committee. The current demand for topics to be discussed by the Committee does not require monthly meetings. A schedule of meeting every other month or even quarterly would provide the necessary time.

Since the opening of Tice Creek Fitness Center, there are many topics in common between the FCAC and AAC. In order to address these issues, it is recommended that a subcommittee of the FCAC and AAC meet as needed on opposite months as the regular meetings of each Committee. The joint subcommittee would provide feedback and recommendations regarding joint issues to the full FCAC and AAC Committees.

OPTIONS:

The Committee can decide to modify the current meeting schedule or maintain the current schedule.

ATTACHMENTS:

None